**SD7: Invitation to the annual General Meeting of Shareholders of 2020**

On 29 May 2020, Songda 7 JSC announced the invitation to the annual General Meeting of Shareholders of 2020 as follows:

1. Meeting time: 08:30 on June 12, 2020

2. Meeting venue: Meeting hall of Song Da 7 JSC – No. 36/ V5A, Van Phu Urban Area, Phu La Ward, Ha Dong district, Ha Noi city

3. Participants in the annual General Meeting of Shareholders:

- Members of the Board of Directors of the Company

- Member of the Supervisory Board of the Company

- The shareholders owning common shares of Song Da 7 JSC named in the list of shareholders on record date of 27 May 2020 or the legal representative of the shareholders

4. Main contents of the annual General Meeting of Shareholders:

- Approve the Report on the management, business operation and implementation of the General Mandate 2019; production and business plan for 2020

- Approve the 2019 operation Report of the Supervisory Board

- The report on salary and remuneration paid to the Board of Directors and the Supervisory Board in 2019

- Statement on changing the Company's head office

- Some contents in the competence of the annual General Meeting of Shareholders

5. Documents for the annual General Meeting of Shareholders

Shareholders can receive the documents of the annual General Meeting of Shareholders in the following forms:

- Receive directly at the Company's office in Hanoi: Lot 36/ V5A, Van Phu urban area, Phu La ward, Ha Dong District, Hanoi City

- Download the documents on the Company's website: https://www.songda7.com.vn

6. Confirmation of attending the Meeting:

In order to create conditions for the organizing committee of the annual General Meeting of Shareholders, shareholders are requested to return "confirmation paper/ authorization" (according to the Company's form) so that the organizing committee can receive it before June 10, 2020. This can be made in one of the following ways:

6.1 Send by post or submit directly to the office of Song Da 7 JSC at Lot 36/ V5A, Van Phu urban area, Phu La ward, Ha Dong district, Hanoi city (Tel: 02466 680 228 / 0979338768)

6.2 Scan, take a photo of the confirmation/ attendance right to send via email address of the Organizing Committee: tchcsongda7@gmail.com (the original should be sent to the Company by post or directly sent to the organizing committee of the annual General Meeting of Shareholders

7. Authorization for attending the Meeting: For the shareholders who do not attend the meeting, they can authorize other people to attend (according to the form of authorization No. 06.1 & 06.2 attached)

- Shareholders or people authorized to attend the meeting, please bring the following documents:

- ID card/ citizen identity card or passport

- Valid authorization letter and meeting invitation (in case of authorization)