



NAM LONG INVESTMENT CORPORATION

6 Nguyen Khac Vien, Tan Phu Ward, District 7, Ho Chi Minh City, Vietnam

Tel: (028) 54 16 17 18 Fax: (028) 54 17 18 19 Website : www.namlongvn.com

AGENDA OF ANNUAL GENERAL SHAREHOLDER MEETING 2020

Time : From 25th Apr 2020 to 4th May 2020

Venue and meeting method : Head Office of Nam Long Investment Corporation (via online meeting)

25 th April 2020			
08:30-09:00	1	Proceedings	Presented by
		Welcome – Shareholders check in – Announcement – Delegators introduction – Quorum to convene meeting	MC
		Introduce Chair of panel meeting – AGM working regulations – Meeting agenda – Secretariat – Voting board – Information Help Desk – Welcome speech	MC Nguyen Xuan Quang
09:00-09:30	2	Reports	
		(1) Nam Long highlights in 2019 – audited consolidated financial report 2019	Chu Chee Kwang
		(2) Profit distribution according to 2019 business performance	
		(3) The payment of stock dividend 2019	
		(4) Choose the appropriate time (in 2021) for the issuance of new shares to pay bonus shares 2019	
		(5) Business plan update 2018 - 2020	
		(6) Business plan 2020 + profit distribution and dividend payment plans for 2020	
		(7) Report of Board of Directors (BOD) in 2019 and direction for 2020	Nguyen Xuan Quang
		(8) Proposal of Operation budget and remuneration of BOD for 2020	
		(9) Report on Directors & Officers Liability Insurance for BOD members in 2019 and recommendation for 2020	
		(10) Report on ESG Policy execution in 2019	Nguyen Luu Tuyen
		(11) Report of Audit Committee in 2019	
09:30-10:00	3	Submission for approval	
		(1) Audited consolidated financial report 2019	Tran Thanh Phong
		(2) Profit distribution according to 2019 business performance	
		(3) The payment of stock dividend 2019	
		(4) Choose the appropriate time (in 2021) for the issuance of new shares to pay bonus shares 2019	
		(5) Business plan 2020 + profit distribution and dividend payment plans for 2020 and authorize the BOD to organize the execution	
		(6) Report of BOD in 2019 and direction for 2020	
		(7) Operation budget and remuneration of BOD for 2020	
		(8) Directors & Officers Liability Insurance for BOD members for 2020	
		(9) Shares issuance for NLG executives (ESG Policy)	
		(10) Selection of auditor for 2020	
10:00-11:00	4	Discussion (shareholders send questions by emailing to ghcd@namlongvn.com or directly type questions into the chat box of online meeting app)	Shareholders – Chair of panel
11:00	5	Instruct shareholders for voting by sending back voting card to the Company as mentioned in the Invitation and Voting card	Nguyen Thuy Hoai Huong
End of online meeting and Shareholders begin to exercise voting rights by sending back Voting card to the Company			



From 12:00, 25 th Apr 2020 to 12:00, 28 th Apr 2020	6	Receive Voting card from shareholders	Shareholder Relation Committee and Voting Board
28 th Apr 2020	7	Count votes and summarize voting result	Voting Board
29 th Apr 2020	8	Post Vote counting report, draft AGM Meeting Minutes and Resolution on Nam Long's website for shareholders' consideration	Secretariat
4 th May 2020	9	Disclose 2020 AGM's Meeting Minutes and Resolution officially	Chair of panel – Secretariat

Prepared by
SRC Coordinator



Vu Thi My Hanh

Verified by
Corporate Lawyer



Duong Van Thanh

