

Vung Tau, August 22, 2024

SHAREHOLDER OPINION FORM

To: Shareholders' General Meeting of CNG Vietnam Joint Stock Company

- Based on Enterprise Law No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;
- Based on Securities Law No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;
- Based on Decree 155/2020/NĐ-CP dated December 31, 2020, detailing the implementation of certain provisions of the Securities Law;
- Based on the Charter of Organization and Operation of CNG Vietnam Joint Stock Company;

The Board of Directors of CNG Vietnam Joint Stock Company hereby informs the Shareholders of CNG Vietnam Joint Stock Company about the collection of shareholders' opinions in writing, as follows:

I. COMPANY INFORMATION:

- Company Name: CNG VIETNAM JOINT STOCK COMPANY
- Head Office: No. 475 Nguyen An Ninh, Ward 9, Vung Tau City, Ba Ria - Vung Tau Province, Vietnam.
- Business Registration Number: 3500800828, initially registered by Ba Ria - Vung Tau Department of Planning and Investment on May 28, 2007, 15th amendment registered on August 11, 2023.

II. PURPOSE AND CONTENT REQUEST:

- Content 01: Dismissal of the Board of Supervisors member for the term 2022 - 2027, Mr. Nguyen Quang Ba.
- Content 02: Regulations on nomination, candidacy, and election of additional members of the Board of Supervisors for the term 2024 - 2029.
- Content 03: List of candidates for the Board of Supervisors for the term 2024 - 2029.
- Content 04: Election of additional member of the Board of Supervisors for the term 2024 - 2029, Ms. Nguyen Thi Thanh Ha.

Sample Opinion Ballot and related documents can be found on the website of CNG Vietnam Joint Stock Company: www.cngvietnam.com

Note: For detailed content, please refer to the attached document for this opinion ballot.

III. METHOD OF SUBMITTING OPINION BALLOT

Shareholders are requested to send the completed Opinion Ballot to the Company in accordance with the provisions of Clause 4, Article 21, the Charter of CNG Vietnam Joint Stock Company.

IV. DEADLINE FOR SUBMITTING OPINION BALLOT:

Shareholders are requested to send the completed Opinion Ballot to CNG Vietnam Joint Stock Company before 5:00 PM on September 9, 2024 (postal date), to the following address:

CNG Vietnam Joint Stock Company

Address: 475 Nguyen An Ninh Street, Ward 9, Vung Tau City, Ba Ria - Vung Tau Province

Telephone: (84.254) 3574 635 (Ext:601) Fax: (84.254) 3574 619

Email: suong.vtt@cngvietnam.com or hoang.nk@cngvietnam.com



If you need further clarification, Shareholders please contact the above address.

**ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN**



Nguyen Thi Hong Hai



No Ref: 35/TTr-CNG

Vung Tau, August 22, 2024

SUBMISSION

Regarding the Dismissal of the Member of the Supervisory Board for the term 2022-2027 and the Election of Additional Member of the Supervisory Board for the term 2024 - 2029

To: Shareholders' General Meeting of CNG Vietnam Joint Stock Company

- Based on Enterprise Law No. 59/2020/QH14 passed by the National Assembly on June 17, 2020;
- Based on Securities Law No. 54/2019/QH14 passed by the National Assembly on November 26, 2019;
- Based on Decree 155/2020/NĐ-CP dated December 31, 2020, detailing the implementation of certain provisions of the Securities Law;
- Based on the Charter of Organization and Operation of CNG Vietnam Joint Stock Company;

The Board of Directors of CNG Vietnam Joint Stock Company submits to the Shareholders' General Meeting the following contents:

- 1. Approve the dismissal of the Member of the Supervisory Board for the term 2022-2027:**
 - Mr. Nguyen Quang Ba - Position: Member of the Supervisory Board
- 2. Elect an additional Member of the Supervisory Board for the term 2024 - 2029:**
 - Number of Supervisory Board members to be elected: 01 person
 - List of candidates:
 - Ms. Nguyen Thi Thanh Ha (Attached resume).

Other related contents regarding the supplementary election of Members of the Board of Supervisors for the term 2024 - 2029 are applied according to the Regulations on nomination, candidacy, and supplementary election of Members of the Board of Supervisors for the term 2024 - 2029.

Respectfully submitted to the General Meeting of Shareholders for consideration and approval.

Sincerely!

To the recipient:

- As above;
- BOD; BOS; BOM;
- Filed ; BOD.02.

**ON BEHAFT OF THE BOARD OF DIRECTORS
CHAIRMAN**



Nguyen Thi Hong Hai



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BRIEF BIOGRAPHY

1/ Full name:	Nguyen Thi Thanh Ha
2/ Gender:	Female
3/ Date of birth:	15/11/1979
4/ Place of birth:	Ha Tay
5/ ID card:	001179036085, issued on: 10/5/2021, place of issue: Administrative Police Department for Social Order Management.
6/ Nationality:	Vietnam
7/ Ethnicity:	Kinh
8/ Permanent address:	563/37 Nguyen An Ninh, Nguyen An Ninh Ward, Vung Tau City, Ba Ria - Vung Tau Province
9/ Company phone number:	Mobile phone number: 0909.849.966
10/ Email address:	ha.ntt@pvgas.com.vn
11/ Professional qualifications:	Bachelor of Accounting and Auditing, Bachelor of Foreign Languages (English)
12/ Employment history:	
+ From 10/2002 to 11/2002:	+ Financial and Accounting Specialist, Gas Processing and Trading Company
+ From 12/2002 to 11/2003:	+ Financial and Accounting Specialist, Gas Processing and Trading Company
+ From 12/2003 to 02/2005:	+ Financial and Accounting Specialist, Gas Processing and Trading Company
+ From 03/2005 to 11/2006:	+ Administrative and Organizational Specialist, Gas Processing and Trading Company
+ From 12/2006 to 07/2007:	+ Administrative and Organizational Specialist, Gas Processing and Trading Products Joint Stock Company
+ From 07/2007 to 01/2008:	+ Administrative and Organizational Specialist, Vietnam Gas Corporation
+ From 01/2008 to 04/2015:	+ Deputy Chief Accountant, Southeastern Gas Transportation Company
+ From 04/2015 to 12/2019:	+ Deputy Chief Financial and Accounting Officer, Vung Tau Gas

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+ From 12/2019 to 08/2024:	Processing Company + Chief Accountant, Southeastern Gas Transportation Company
13/ Current positions:	Chief Accountant, Southeastern Gas Transportation Company
14/ Total number of shares held (as of ... / ... / ...): 0 shares, accounting for 0% of charter capital, including:	
+ Representative of capital from (name of organization as state shareholder/strategic shareholder/other):	0 shares, accounting for 0% of charter capital
+ Individual ownership:	0 shares, accounting for 0% of charter capital
15/ Commitments to hold (if any)	
16/ Related persons holding company shares:	None
17/ Debts to the Company:	None
18/ Related interests to the Company:	None
19/ Conflicting interests with the Company:	None



I declare that the statements above are completely true, and if they are false, I take full responsibility before the law.

Vung Tau, 02nd August 2024

Declarant

(Signature, clearly state full name)

Nguyen Thi Thanh Ha



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VOTING FORM

(Applicable to shareholders or authorized individuals)

I. GENERAL INFORMATION:

1. Shareholder's/Authorized Individual's Full Name:
2. Contact Address:
3. Nationality:.....
4. ID Card/Passport Number:.....
Date of Issue:.....Place of Issue:
5. Contact Phone Number:.....Email:.....
6. Number of Owned Shares/Represented Shares:.....
7. Number of Voting Ballots:.....

II. VOTING/ELECTION CONTENT:

Content 01: Dismissal of the Supervisory Board member for the term 2022 - 2027, Mr. Nguyen Quang Ba

Agree

Disagree

No opinion

Content 02: Regulations on nomination, candidacy, and election of additional members of the Supervisory Board for the term 2024 - 2029

Agree

Disagree

No opinion

Content 03: List of candidates for the Supervisory Board for the term 2024 - 2029

Full Name:	Nguyen Thi Thanh Ha
Date of Birth:	15/11/1979
ID Card/Passport:	001179036085, date of issue: 21/05/2021, place of issue: Social Order Management Police Department
Nationality:	Vietnam
Ethnicity:	Kinh
Permanent address:	563/37 Nguyen An Ninh, Nguyen An Ninh Ward, Vung Tau City, Ba Ria - Vung Tau
Professional qualifications:	Bachelor of Accounting and Auditing, Bachelor of Foreign Languages (English)

Agree

Disagree

No opinion

Content 04: Election of additional members of the Supervisory Board for the term 2024 - 2029 for Ms. Nguyen Thi Thanh Ha

Agree

Disagree

No opinion

Date month year 2024
SHAREHOLDER/PROXY HOLDER
(Sign, write full name)

.....

VOTING INSTRUCTIONS:

1. Mark (X) or (✓) in one (01) of the three (03) voting squares and may sign next to the voting square to prevent forgery.
2. A valid ballot must:
 - Be issued by CNG Vietnam Joint Stock Company and must bear the company's stamp;
 - Mark one (01) of the three (03) voting squares;
 - Must have the full name and signature of the shareholder or authorized representative;
 - Shareholder opinions must be sent to CNG Vietnam Joint Stock Company before 5:00 PM on September 9, 2024. (The deadline for sending letters is based on the postmark).
3. Invalid ballots are those that do not comply with the regulations of valid ballots.

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VOTING FORM

(Applicable to shareholders or authorized parties who are organizations)

I. GENERAL INFORMATION:

1. Shareholder/Authorized Party
2. Enterprise code: Date of issuance: Place of issuance
3. Head office address:
4. Legal representative/Representative by authorization:
 - ID card/ID number/Passport: Date of issuance: Place of issuance:
 - Nationality:
 - Contact address:
 - Contact phone number: Email:
5. Number of owned shares/Represented shares:
6. Number of voting ballots:

II. VOTING/ELECTION CONTENT:

Content 01: Dismissal of the Supervisory Board member for the term 2022 - 2027, Mr. Nguyen Quang Ba

Agree

Disagree

No opinion

Content 02: Regulations on nomination, candidacy, and election of additional members of the Supervisory Board for the term 2024 - 2029

Agree

Disagree

No opinion

Content 03: List of candidates for the Supervisory Board for the term 2024 - 2029

Full Name:	Nguyen Thi Thanh Ha
Date of Birth:	15/11/1979
ID Card/Passport:	001179036085, date of issue: 21/05/2021, place of issue: Social Order Management Police Department
Nationality:	Vietnam
Ethnicity:	Kinh
Permanent address:	563/37 Nguyen An Ninh, Nguyen An Ninh Ward, Vung Tau City, Ba Ria - Vung Tau
Professional qualifications:	Bachelor of Accounting and Auditing, Bachelor of Foreign Languages (English)

Agree

Disagree

No opinion

**Content 04: Election of additional members of the Supervisory Board for the term 2024 - 2029
for Ms. Nguyen Thi Thanh Ha**

Agree

Disagree

No opinion

Date month year 2024

SHAREHOLDER/PROXY HOLDER
(Signed, printed name, and company stamp)

.....

VOTING INSTRUCTIONS:

1. Mark (X) or (✓) in one (01) of the three (03) voting squares and may sign next to the voting square to prevent forgery.
2. A valid ballot must:
 - Be issued by CNG Vietnam Joint Stock Company and must bear the company's stamp;
 - Mark one (01) of the three (03) voting squares;
 - Must include the full name and signature of the legal representative and the company stamp or the authorized representative;
 - Shareholder opinions must be sent to CNG Vietnam Joint Stock Company before 5:00 PM on September 9, 2024. (The deadline for sending letters is based on the postmark)
3. Invalid ballots are those that do not comply with the regulations of valid ballots.





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....., day ... month ... year 2024

POWER OF ATTORNEY
To: CNG Vietnam Joint Stock Company

I. GRANTOR

Shareholder's name:

Legal representative (for organizations):

ID card/ID number/Passport/Tax code:.....issued on.....place of issue.....

Contact address/headquarters:

Number of represented or owned shares:shares.

As a shareholder of CNG Vietnam Joint Stock Company, I agree to authorize:

II. ATTORNEY

Individual/organization's name:.....

Legal representative (for organizations):.....

ID card/ID number/Passport/Tax code:.....issued on.....place of issue.....

Contact address/Headquarters:

Authorized number of shares:shares

Authorization content:

- The Grantor authorizes the Attorney to vote according to the instructions on the Shareholder Opinion Collection Form in writing by CNG Vietnam Joint Stock Company with the following content:

Content 01: Dismissal of the Supervisory Board member for the 2022-2027 term, Mr. Nguyen Quang Ba.

Content 02: Regulations on nomination, candidacy, and election of additional members of the Supervisory Board for the term 2024 – 2029.

Content 03: List of candidates for the Supervisory Board for the term 2024-2029

Content 04: Election of additional members of the Supervisory Board for the term 2024-2029 for Ms. Nguyen Thi Thanh Ha

- The authorized party shall only perform tasks within the scope authorized by this power of attorney and comply with the authorization provisions under the Civil Law.
- This power of attorney is effective from the date of signing until the expiration of the consultation period.

I/We fully commit to legal responsibility for the authorized matters and will not make any complaints regarding the authorized content in the future.

ATTORNEY

(Signature, clearly state full name and affix seal if an organization)

GRANTOR

(Signature, clearly state full name and affix seal if an organization)

Note: Please send this Power of Attorney along with the Voting Ballot.

**REGULATIONS ON THE SUPPLEMENTARY ELECTION
OF MEMBERS OF THE SUPERVISORY BOARD
FOR THE TERM 2024 - 2029**

Under:

- *Law on Enterprises no.59/2020/QH14 dated June 17, 2020;*
- *Law on Securities no.54/2019/QH14 dated November 26, 2019;*
- *The Decree No.155/2020/ND-CP dated December 31, 2020, elaborates on some Articles of the Law on Securities;*
- *Charter of Clean Natural Gas (CNG) Vietnam Joint Stock Company;*
- *Internal Regulation on Corporate Governance of CNG Vietnam Joint Stock Company.*

I. Electorate

Shareholders holding shares with voting rights and their proxies (as per the shareholder register as of August 21, 2024, issued by Viet Nam Securities Depository and Clearing Corporation).

II. Interpretations of terms/abbreviations

- Company : Clean Natural Gas Vietnam Joint Stock Company
- GMS : General Meeting of Shareholders
- BOD : Board of Directors
- BOS : Board of Supervisory

III. Election Counting Board

Board of Director organizes the vote counting and prepares the voting record under the witness of the Board of Supervisory or of a shareholder who does not hold any management position in the Company.

IV. Regulations on the nomination and self-nomination of the Supervisory Board members

- The number of BOS members to be elected: 01 members
- Term: 2024 – 2029 (5 years)
- Maximum number of candidates: Unlimited

1. Rights to nominate, self-nominate: (according to Article 35 of the Charter)

Shareholders or a group of shareholders holding 10% or more of the total outstanding common shares have the right to nominate candidates for the BoS in accordance with the Enterprise Law and the Company's Charter. Shareholders holding shares with voting rights shall be entitled to aggregate the number of voting rights of each such Shareholder to nominate the candidates for the members of the Supervisory Board. A shareholder or a group of shareholders holding from 10% to less than 30% of the total number of voting shares shall be entitled to nominate one (01)



candidate; from 30% to less than 50% to nominate up to two (02) candidates; over 50% to nominate up to five (03) candidates.

The candidates are required to satisfy the standards prescribed in Section 2 below.

In the case where the number of candidates nominated by a shareholder or a group of shareholders is less than the number of candidates they are entitled to nominate as per the resolution of the GMS, the remaining candidates shall be nominated by the incumbent BoS and other shareholders. The introduction of additional candidates must be publicly announced before the GMS votes on the election of members of the BoS as prescribed by law.

2. Criteria and requirements for the selection of candidates for the Supervisory Board members

The candidates for the members of the BOS shall satisfy the following standards and conditions (Under Clause 1, Article 155, the Law on Enterprises no.59/2020/QH14; Article 286, the Decree no.155/2020/ND-CP) and Clause 1, Article 36, the Charter)

- Be legally competent and not specifically prohibited from managing enterprises under Clause 2, Article 17, the Law on Enterprises no.59/2020/QH14;
- Be professionally qualified in economics, finance, accounting, auditing, law, business administration, or in the Company's main business lines;
- Not having a family relationship (spouse, biological parents, adoptive parents, parents in law, biological children, adopted children, children in law, biological siblings, and siblings in law) with the BoD members, CEO, and other managing titles of the Company;
- Not being a manager of the Company; not necessarily a shareholder or employee of the company;
- Not working in the Accounting and Finance department of the Company;
- All members of the Supervisory Board must be auditors or accountants but not members or employees of the independent auditing firm that performed audits of the Company's financial statements for three (03) consecutive years.
- Other standards and conditions following the relevant law and the Company's Charter.

V. Principle of election:

- Strictly follow applicable laws and Company's Charter.
- Rights to elect shall be calculated according to the number of shares held by the shareholders or represented by the shareholders.
- The election results are calculated based on the number of voting shares held by shareholders.

VI. Method of election:

1. The cumulative voting method

In the case where the number of candidates exceeds the number of members to be elected to the Board of Supervisors, the election of the Board of Supervisors shall be conducted through the Cumulative Voting method:

- Each Delegate shall have the total number of voting rights corresponding to the total number of shares held or represented by him/her multiplied by the number of the BoS members to be elected.
- Delegates may cast all of their votes for one or several candidates;
- Voting instructions:
 - Shareholders may vote for up to the number of positions to be filled.
 - To cast all votes for one candidate or distribute votes equally, check the "Equal distribution" box for each candidate.
 - To cast different numbers of votes, enter the specific number in the "Number of votes" box.

Note:

If both the "Equal distribution" and "Number of votes" boxes are filled, the number of votes entered will take precedence.

2. Voting Method

In the case where the number of candidates is less than or equal to the number of members to be elected to the Board of Supervisors, the election of the Board of Supervisors shall be conducted through the Voting Method (agree, disagree, no opinion):

- Each common share is equivalent to one vote;
- Shareholders shall select one (01) of the three (03) options (agree, disagree, no opinion) by marking an "X" or "✓" for the election content in the shareholder's ballot.

VII. Casting election ballots and determining voting results

1. Casting election ballots and Counting votes

- After the deadline for submitting ballots regarding the Company, the Board of Directors shall organize the counting of votes and draw up the vote counting minutes under the witness of the Board of Supervisors or of shareholders who do not hold managerial positions in the Company;
- The counting committee is responsible for drawing up the vote counting minutes, announcing the results, and together with the Board of Directors, addressing any shareholder inquiries or complaints (if any);
- For sensitive issues and if requested by shareholders, the Company shall appoint an independent organization to collect and count votes.

2. Recording of election results

- Recording of elected candidates under the Cumulative Voting method:
 - Elected candidates are determined by the number of votes received, from highest to lowest, starting from the candidate with the highest number of votes until the required number of members is reached.
- Recording of elected candidates under the Voting Method:

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- A candidate is elected when they receive approval from shareholders holding more than 50% of the total voting shares of the Company, as stipulated in Clause 2, Clause 3, Article 20 of the Company's Charter.

VIII. Documents of nomination or self-nomination for the members of the BOS:

Documents of nomination or self-nomination for the BoD and BoS members include:

- Application form/Nomination form for the BoD members (using the *Template*)
- Curriculum vitae (using the *Template*)
- Copies of the following types of documents: Identity Card/Passport/Household Registration Book
- Certificate in cultural studies and certificate of professional qualification (if any)

Nominees for election to the BoD must take full responsibility before the law and the General Meeting of Shareholders for the accuracy and truthfulness of the content in their documents.

The Documents must be sent to CNG Vietnam Joint Stock Company before 3:00 pm 21 August 2021 at the following address:

Office of CNG Vietnam Joint Stock Company

Address: No. 475 Nguyen An Ninh Street, Ward 9, Vung Tau City, Ba Ria - Vung Tau Province

Telephone: (84) 0254 3574 635 - **Fax:** (0254) 3574 619

IX. Effective Date:

This Regulation shall come into force immediately after approval by the GMS.

This regulation shall cease to be effective upon completion of the written shareholder poll of Clean Natural Gas Vietnam Joint Stock Company in 2024.

ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN



NGUYEN THI HONG HAI



RESOLUTION

Extraordinary General Meeting of Shareholders 2024 of CNG Vietnam Joint Stock Company on the election of Members of the Supervisory Board for the term 2024 - 2029

**GENERAL MEETING OF SHAREHOLDERS
CNG VIETNAM JOINT STOCK COMPANY**

- Based on Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- Based on Securities Law No. 54/2019/QH14 dated November 26, 2019;
- Based on the Charter of Vietnam CNG Joint Stock Company;
- Based on the Minutes of Voting by Shareholders in writing No. .../... dated .../.../2024.

RESOLUTION:

- Điều 1.** Dismiss Mr. Nguyen Quang Ba from the Supervisory Board for the term 2022-2027.
- Điều 2.** Approve the Regulations on nomination, candidacy, and election of additional members of the Supervisory Board for the term 2024 - 2029.
- Điều 3.** Approve the List of candidates for the Supervisory Board for the term 2024 - 2029.
- Điều 4.** Approve the results of the election of additional members of the Supervisory Board for the term 2024-2029:

- Full name:	...
- Date of birth:	...
- ID/ID card:	..., date of issue: ..., place of issue: ...
- Nationality:	...
- Ethnicity:	...
- Permanent address:	...
- Professional qualification:	...



Điều 5. The resolution of the Shareholders' General Meeting of CNG Vietnam Joint Stock Company is approved by the General Meeting through written opinions and takes effect from the date of signing. The Board of Directors, the Supervisory Board, and the Company's Management Board are responsible for implementing this resolution.

**ON BEHALF OF THE SHAREHOLDERS' GENERAL MEETING
Chairman of the Board of Directors**

Place of receipt:

- As stated in Article 5;
- Shareholders;
- Keep, BOD.04.

Nguyen Thi Hong Hai

